



3015 (02-09-04)

ANNUAL REPORT

OF

Name: SPENCER MUNICIPAL WATER UTILITY

Principal Office: 105 PARK STREET
P.O. BOX 360
SPENCER, WI 54479-0360

For the Year Ended: DECEMBER 31, 2003

WATER, ELECTRIC, OR JOINT UTILITY
TO
PUBLIC SERVICE COMMISSION OF WISCONSIN

P.O. Box 7854
Madison, WI 53707-7854
(608) 266-3766

This form is required under Wis. Stat. § 196.07. Failure to file the form by the statutory filing date can result in the imposition of a penalty under Wis. Stat. § 196.66. The penalty which can be imposed by this section of the statutes is a forfeiture of not less than \$25 nor more than \$5,000 for each violation. Each day subsequent to the filing date constitutes a separate and distinct violation. The filed form is available to the public and personally identifiable information may be used for purposes other than those related to public utility regulation.

SIGNATURE PAGE

I GERALD KOBS of _____
(Person responsible for accounts)

SPENCER MUNICIPAL WATER UTILITY, certify that I
(Utility Name)

am the person responsible for accounts; that I have examined the following report and, to the best of my knowledge, information and belief, it is a correct statement of the business and affairs of said utility for the period covered by the report in respect to each and every matter set forth therein.

(Signature of person responsible for accounts)

05/03/2004
(Date)

VILLAGE CLERK - TREASURER

(Title)

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IDENTIFICATION AND OWNERSHIP

Exact Utility Name: SPENCER MUNICIPAL WATER UTILITY

Utility Address: 105 PARK STREET

P.O. BOX 360

SPENCER, WI 54479-0360

When was utility organized? 12/1/1940

Report any change in name:

Effective Date:

Utility Web Site: Clerk@Vil.Spencer.Wi.US

Utility employee in charge of correspondence concerning this report:

Name: GERALD KOBS

Title: VILLAGE CLERK TREASURER

Office Address: VILLAGE OF SPENCER

105 PARK STREET

P.O. BOX 360

SPENCER, WI 54479

Telephone: (715) 659 - 5423

Fax Number: (715) 659 - 5358

E-mail Address: Clerk@Vil.Spencer.Wi.US.

Individual or firm, if other than utility employee, preparing this report:

Name:

Title:

Office Address:

Telephone:

Fax Number:

E-mail Address:

President, chairman, or head of utility commission/board or committee:

Name: DAVE BUSSE

Title: CHAIRMAN

Office Address:

1106 EAST APPLE STREET

SPENCER, WI 54479

Telephone: (715) 659 - 3974

Fax Number:

E-mail Address:

Are records of utility audited by individuals or firms, other than utility employee? YES

IDENTIFICATION AND OWNERSHIP

Individual or firm, if other than utility employee, auditing utility records:

Name: MIKE FOTH**Title:** MANAGER**Office Address:** HAWKINS, ASH, BAPTIE AND COMPANY, LLC
101 WEST 29TH STREET
MARSHFIELD, WI 54449**Telephone:** (715) 387 - 1131**Fax Number:** (715) 384 - 3463**E-mail Address:****Date of most recent audit report:** 3/1/2004**Period covered by most recent audit:** 01/01/2003 TO 12/31/2003

Names and titles of utility management including manager or superintendent:

Name: DEAN SMITH**Title:** WATER PLANT OPERATOR**Office Address:** VILLAGE OF SPENCER
608 EAST DEPOT STREET
P.O. BOX 360
SPENCER, WI 54479**Telephone:** (715) 659 - 5443**Fax Number:** (715) 659 - 3835**E-mail Address:**

Name of utility commission/committee: UTILITIES COMMITTEE

Names of members of utility commission/committee:

MR DAVID BUSSE, CHAIRMAN

MR JIM KILTY, MEMBER

MR MIKE SZYBOWICZ, MEMBER

Is sewer service rendered by the utility? NO**If "yes," has the municipality, by ordinance, combined the water and sewer service into a single public utility, as provided by Wis. Stat. § 66.0819 of the Wisconsin Statutes?** NO**Date of Ordinance:** **Are any of the utility administrative or operational functions under contract or agreement with an outside provider for the year covered by this annual report and/or current year (i.e., operation of water or sewer treatment plant)?** NO

Provide the following information regarding the provider(s) of contract services:

IDENTIFICATION AND OWNERSHIP

Firm Name:

Contact Person:

Title:

Telephone:

Fax Number:

E-mail Address:

Contract/Agreement beginning-ending dates:

Provide a brief description of the nature of Contract Operations being provided:

INCOME STATEMENT

Particulars (a)	This Year (b)	Last Year (c)	
UTILITY OPERATING INCOME			
Operating Revenues (400)	335,098	340,796	1
Operating Expenses:			
Operation and Maintenance Expense (401)	170,445	167,166	2
Depreciation Expense (403)	49,724	67,715	3
Amortization Expense (404)	0	0	4
Taxes (408)	3,901	3,504	5
Total Operating Expenses	224,070	238,385	
Net Operating Income	111,028	102,411	
Income from Utility Plant Leased to Others (412-413)	0	0	6
Utility Operating Income	111,028	102,411	
OTHER INCOME			
Income from Merchandising, Jobbing and Contract Work (415-416)	0	0	7
Nonoperating Rental Income (418)	0	0	8
Interest and Dividend Income (419)	1,541	2,684	9
Miscellaneous Nonoperating Income (421)	800	0	10
Total Other Income	2,341	2,684	
Total Income	113,369	105,095	
MISCELLANEOUS INCOME DEDUCTIONS			
Miscellaneous Amortization (425)	0	0	11
Other Income Deductions (426)	20,824	0	12
Total Miscellaneous Income Deductions	20,824	0	
Income Before Interest Charges	92,545	105,095	
INTEREST CHARGES			
Interest on Long-Term Debt (427)	24,858	27,981	13
Amortization of Debt Discount and Expense (428)	0	0	14
Amortization of Premium on Debt--Cr. (429)	0		15
Interest on Debt to Municipality (430)	0	0	16
Other Interest Expense (431)	0	0	17
Interest Charged to Construction--Cr. (432)	0		18
Total Interest Charges	24,858	27,981	
Net Income	67,687	77,114	
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216)	641,914	564,800	19
Balance Transferred from Income (433)	67,687	77,114	20
Miscellaneous Credits to Surplus (434)	639,975	0	21
Miscellaneous Debits to Surplus--Debit (435)	0	0	22
Appropriations of Surplus--Debit (436)	0	0	23
Appropriations of Income to Municipal Funds--Debit (439)		0	24
Total Unappropriated Earned Surplus End of Year (216)	1,349,576	641,914	

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)	
UTILITY OPERATING INCOME				
Operating Revenues (400):				
Derived	335,098		335,098	1
Total (Acct. 400):	335,098	0	335,098	
Operation and Maintenance Expense (401):				
Derived	170,445		170,445	2
Total (Acct. 401):	170,445	0	170,445	
Depreciation Expense (403):				
Derived	49,724		49,724	3
Total (Acct. 403):	49,724	0	49,724	
Amortization Expense (404):				
Derived	0		0	4
Total (Acct. 404):	0	0	0	
Taxes (408):				
Derived	3,901		3,901	5
Total (Acct. 408):	3,901	0	3,901	
Revenues from Utility Plant Leased to Others (412):				
NONE	0		0	6
Total (Acct. 412):	0	0	0	
Expenses of Utility Plant Leased to Others (413):				
NONE	0		0	7
Total (Acct. 413):	0	0	0	
TOTAL UTILITY OPERATING INCOME:	111,028	0	111,028	
OTHER INCOME				
Income from Merchandising, Jobbing and Contract Work (415-416):				
Derived	0		0	8
Total (Acct. 415-416):	0	0	0	
Nonoperating Rental Income (418):				
NONE	0		0	9
Total (Acct. 418):	0	0	0	
Interest and Dividend Income (419):				
EXPLANATION IN FOOTNOTES	1,541	0	1,541	10
Total (Acct. 419):	1,541	0	1,541	
Miscellaneous Nonoperating Income (421):				
Contributed Plant - Water		800	800	11

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
OTHER INCOME			
Miscellaneous Nonoperating Income (421):			
NONE	0	0	0 12
Total (Acct. 421):	0	800	800
TOTAL OTHER INCOME:	1,541	800	2,341

MISCELLANEOUS INCOME DEDUCTIONS

Miscellaneous Amortization (425):			
NONE	0	0	0 13
Total (Acct. 425):	0	0	0
Other Income Deductions (426):			
Depreciation Expense on Contributed Plant - Water		20,824	20,824 14
NONE	0	0	0 15
Total (Acct. 426):	0	20,824	20,824
TOTAL MISCELLANEOUS INCOME DEDUCTIONS:	0	20,824	20,824

INTEREST CHARGES**Interest on Long-Term Debt (427):**

Derived	24,858		24,858 16
Total (Acct. 427):	24,858	0	24,858

Amortization of Debt Discount and Expense (428):

NONE	0		0 17
Total (Acct. 428):	0	0	0

Amortization of Premium on Debt--Cr. (429):

NONE	0		0 18
Total (Acct. 429):	0	0	0

Interest on Debt to Municipality (430):

Derived	0		0 19
Total (Acct. 430):	0	0	0

Other Interest Expense (431):

Derived	0		0 20
Total (Acct. 431):	0	0	0

INCOME STATEMENT ACCOUNT DETAILS

1. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.
2. Nonregulated sewer income should be reported as Miscellaneous Nonoperating Income, Account 421.

Description of Item (a)	Earnings (216.1) (b)	Contributions (216.2) (c)	Total This Year (d)
INTEREST CHARGES			
Interest Charged to Construction--Cr. (432):			
NONE	0		0 21
Total (Acct. 432):	0	0	0
TOTAL INTEREST CHARGES:	24,858	0	24,858
NET INCOME:	87,711	(20,024)	67,687
EARNED SURPLUS			
Unappropriated Earned Surplus (Beginning of Year) (216):			
Derived	641,914	0	641,914 22
Total (Acct. 216):	641,914	0	641,914
Balance Transferred from Income (433):			
Derived	87,711	(20,024)	67,687 23
Total (Acct. 433):	87,711	(20,024)	67,687
Miscellaneous Credits to Surplus (434):			
1103 CONTRIBUTED CAPITAL	0	639,975	639,975 24
Total (Acct. 434):	0	639,975	639,975
Miscellaneous Debits to Surplus--Debit (435):			
NONE	0	0	0 25
Total (Acct. 435)--Debit:	0	0	0
Appropriations of Surplus--Debit (436):			
Detail appropriations to (from) account 215			0 26
Total (Acct. 436)--Debit:	0	0	0
UNAPPROPRIATED EARNED SURPLUS (END OF YEAR):	729,625	619,951	1,349,576

INCOME FROM MERCHANDISING, JOBBING & CONTRACT WORK (ACCTS. 415-416)

Particulars (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Revenues (account 415)					0	1
Costs and Expenses of Merchandising, Jobbing and Contract Work (416):						
Cost of merchandise sold					0	2
Payroll					0	3
Materials					0	4
Taxes					0	5
Other (list by major classes):					0	6
Total costs and expenses	0	0	0	0	0	
Net income (or loss)	0	0	0	0	0	

REVENUES SUBJECT TO WISCONSIN REMAINDER ASSESSMENT

1. Report data necessary to calculate revenue subject to Wisconsin remainder assessment pursuant to Wis. Stat. § 196.85(2) and Wis. Admin. Code Ch. PSC 5.
2. If the sewer department is not regulated by the PSC, do not report sewer department data in column (d).

Description (a)	Water Utility (b)	Electric Utility (c)	Sewer Utility (Regulated Only) (d)	Gas Utility (e)	Total (f)	
Total operating revenues	335,098	0	0	0	335,098	1
Less: interdepartmental sales	0		0	0	0	2
Less: interdepartmental rents					0	3
Less: return on net investment in meters charged to regulated sewer department. (Do not report if nonregulated sewer.)	0				0	4
Less: uncollectibles directly expensed as reported in water acct. 904 (690 class D), sewer acct. 843, and electric acct. 904 (590 class D) -or- Net write-offs when Accumulated Provision for Uncollectible Accounts (acct. 144) is maintained					0	5
Other Increases or (Decreases) to Operating Revenues - Specify:						
.					0	6
Revenues subject to Wisconsin Remainder Assessment	335,098	0	0	0	335,098	

BALANCE SHEET

Assets and Other Debits (a)	Balance End of Year (b)	Balance First of Year (c)	
UTILITY PLANT			
Utility Plant (100)	2,998,033	2,960,517	1
Less: Accumulated Provision for Depreciation and Amortization of Utility Plant (110)	768,812	564,894	2
Net Utility Plant	2,229,221	2,395,623	
OTHER PROPERTY AND INVESTMENTS			
Nonutility Property (121)	1,025	1,025	3
Less: Accumulated Provision for Depreciation and Amortization of Nonutility Property (122)	0	0	4
Net Nonutility Property	1,025	1,025	
Investment in Municipality (123)	15,781	61,030	5
Other Investments (124)	4,879	13,643	6
Special Funds (125)	0	0	7
Total Other Property and Investments	21,685	75,698	
CURRENT AND ACCRUED ASSETS			
Cash and Working Funds (131)	13,514	(30,010)	8
Temporary Cash Investments (132)	0	0	9
Notes Receivable (141)	0	0	10
Customer Accounts Receivable (142)	20,252	22,876	11
Other Accounts Receivable (143)	603	530	12
Accumulated Provision for Uncollectible Accounts- -Cr. (144)	0	0	13
Receivables from Municipality (145)	15,434	25,778	14
Materials and Supplies (150)	14,396	8,997	15
Prepayments (165)	0	0	16
Other Current and Accrued Assets (170)			17
Total Current and Accrued Assets	64,199	28,171	
DEFERRED DEBITS			
Unamortized Debt Discount and Expense (181)	0	0	18
Extraordinary Property Losses (182)	0	0	19
Other Deferred Debits (183)	0	0	20
Total Deferred Debits	0	0	
Total Assets and Other Debits	2,315,105	2,499,492	

BALANCE SHEET

Liabilities and Other Credits (a)	Balance End of Year (b)	Balance First of Year (c)	
PROPRIETARY CAPITAL			
Capital Paid in by Municipality (200)	452,313	452,313	21
Appropriated Earned Surplus (215)			22
Unappropriated Earned Surplus (216)	1,349,576	641,914	23
Total Proprietary Capital	1,801,889	1,094,227	
LONG-TERM DEBT			
Bonds (221)	0	0	24
Advances from Municipality (223)	78,427	122,121	25
Other long-Term Debt (224)	417,643	474,620	26
Total Long-Term Debt	496,070	596,741	
CURRENT AND ACCRUED LIABILITIES			
Notes Payable (231)	0	0	27
Accounts Payable (232)	5,994	4,865	28
Payables to Municipality (233)	0	0	29
Customer Deposits (235)			30
Taxes Accrued (236)	0	0	31
Interest Accrued (237)	11,152	12,776	32
Other Current and Accrued Liabilities (238)			33
Total Current and Accrued Liabilities	17,146	17,641	
DEFERRED CREDITS			
Unamortized Premium on Debt (251)	0	0	34
Customer Advances for Construction (252)			35
Other Deferred Credits (253)	0	0	36
Total Deferred Credits	0	0	
OPERATING RESERVES			
Miscellaneous Operating Reserves (265)			37
Total Operating Reserves	0	0	
CONTRIBUTIONS IN AID OF CONSTRUCTION			
Contributions in Aid of Construction (271)	0	790,883	38
Total Liabilities and Other Credits	2,315,105	2,499,492	

NET UTILITY PLANT

Report utility plant accounts and related accumulated provisions for depreciation and amortization after allocation of common plant accounts and related provisions for depreciation and amortization to utility departments as of December 31.

Particulars (a)	Water (b)	Sewer (c)	Gas (d)	Electric (e)	
First of Year:					
Total Utility Plant - First of Year	2,960,517	0	0	0	1
<i>(Should agree with Util. Plant Jan. 1 in Property Tax Equivalent Schedule)</i>					
Plant Accounts:					
Utility Plant in Service - Financed by Utility Operations or by the Municipality (100.1)	2,168,911	0	0	0	2
Utility Plant in Service - Contributed Plant (100.2)	790,883	0	0	0	3
Utility Plant Purchased or Sold (391)	0				4
Utility Plant in Process of Reclassification (392)					5
Utility Plant Leased to Others (393)					6
Property Held for Future Use (394)					7
Construction Work in Progress (395)	38,239				8
Utility Plant Acquisition Adjustments (396)					9
Other Utility Plant Adjustments (397)					10
Total Utility Plant	2,998,033	0	0	0	
Accumulated Provision for Depreciation and Amortization:					
Accumulated Provision for Depreciation of Utility Plant in Service - Financed by Utility Operations or by the Municipality (110.1)	597,080	0	0	0	11
Accumulated Provision for Depreciation of Utility Plant in Service - Contributed Plant (110.2)	171,732	0	0	0	12
Total Accumulated Provision	768,812	0	0	0	
Net Utility Plant	2,229,221	0	0	0	

**ACCUMULATED PROVISION FOR DEPRECIATION AND
AMORTIZATION OF UTILITY PLANT ON UTILITY PLANT
FINANCED BY UTILITY OPERATIONS OR BY THE MUNICIPALITY
(ACCT. 110.1)**

Depreciation Accruals (Credits) during the year (110.1):

1. Report the amounts charged in the operating sections to Depreciation Expense (403).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.
3. Report the Depreciation Expense on Meters charged to sewer operations as an addition in the Water column.
If the sewer is also a regulated utility by the PSC, report an equal amount as a reduction in the Sewer column.
4. Report all other accruals charged to other accounts, such as to clearing accounts.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.1)	564,894				564,894	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (403)	49,724				49,724	4
Depreciation expense on meters						5
charged to sewer (see Note 3)	937				937	6
Accruals charged other						7
accounts (specify):						8
					0	9
Salvage					0	10
Other credits (specify):						11
					0	12
Total credits	50,661	0	0	0	50,661	13
Debits during year						14
Book cost of plant retired	18,475				18,475	15
Cost of removal					0	16
Other debits (specify):						17
					0	18
Total debits	18,475	0	0	0	18,475	19
Balance end of year (110.1)	597,080	0	0	0	597,080	20
Composite Depreciation Rate?	Yes					21
If yes, what is the rate?	1.96%					22

ACCUMULATED PROVISION FOR DEPRECIATION AND AMORTIZATION OF UTILITY PLANT ON CONTRIBUTED PLANT IN SERVICE (ACCT. 110.2)

Depreciation Accruals (Credits) during the year (110.2):

1. Report the amounts charged to Depreciation Expense (426).
2. If sewer operations are nonregulated, do not report sewer depreciation on this schedule.

Particulars (a)	Water (b)	(c)	(d)	(e)	Total (f)	
Balance first of year (110.2)					0	1
Credits During Year						2
Accruals:						3
Charged depreciation expense (426)	20,824				20,824	4
Accruals charged other						5
accounts (specify):						6
					0	7
Salvage					0	8
Other credits (specify):						9
Est. deprec on contrib plnt 1/1/03	150,908				150,908	10
Total credits	171,732	0	0	0	171,732	11
Debits during year						12
Book cost of plant retired	0				0	13
Cost of removal					0	14
Other debits (specify):						15
					0	16
Total debits	0	0	0	0	0	17
Balance end of year (110.2)	171,732	0	0	0	171,732	18
Composite Depreciation Rate?	No					19
If yes, what is the rate?						20

NET NONUTILITY PROPERTY (ACCTS. 121 & 122)

1. Report separately each item of property with a book cost of \$5,000 or more included in account 121.
2. Other items may be grouped by classes of property.
3. Describe in detail any investment in sewer department carried in this account.

Description (a)	Balance First of Year (b)	Additions During Year (c)	Deductions During Year (d)	Balance End of Year (e)	
Nonregulated sewer plant	1,025			1,025	1
Other (specify):					
NONE	0			0	2
Total Nonutility Property (121)	1,025	0	0	1,025	
Less accum. prov. depr. & amort. (122)	0			0	3
Net Nonutility Property	1,025	0	0	1,025	

ACCUMULATED PROVISION FOR UNCOLLECTIBLE ACCOUNTS-CR. (ACCT. 144)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Additions:		
Provision for uncollectibles during year		2
Collection of accounts previously written off: Utility Customers		3
Collection of accounts previously written off: Others		4
Total Additions	<u>0</u>	
Deductions:		
Accounts written off during the year: Utility Customers		5
Accounts written off during the year: Others		6
Total accounts written off	<u>0</u>	
Balance end of year	<u><u>0</u></u>	

MATERIALS AND SUPPLIES

Account (a)	Generation (b)	Transmission (c)	Distribution (d)	Other (e)	Total End of Year (f)	Amount Prior Year (g)	
Electric Utility							
Fuel for generation					0	0	1
Other					0	0	2
Total Electric Utility					0	0	

Account	Total End of Year	Amount Prior Year	
Electric utility total	0	0	1
Water utility	14,396	8,997	2
Sewer utility		0	3
Gas utility		0	4
Merchandise		0	5
Other materials & supplies		0	6
Total Materials and Supplies	14,396	8,997	

**UNAMORTIZED DEBT DISCOUNT & EXPENSE & PREMIUM ON DEBT
(ACCTS. 181 AND 251)**

Report net discount and expense or premium separately for each security issue.

Debt Issue to Which Related (a)	Written Off During Year		Balance End of Year (d)	
	Amount (b)	Account Charged or Credited (c)		
<hr/>				
Unamortized debt discount & expense (181)				
BOND ISSUANCE COST				1
Total			<u>0</u>	
Unamortized premium on debt (251)				
NONE				2
Total			<u>0</u>	

CAPITAL PAID IN BY MUNICIPALITY (ACCT. 200)

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D, sewer and privates) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Amount (b)	
Balance first of year	452,313	1
Changes during year (explain):		2
Balance end of year	452,313	

BONDS (ACCT. 221)

1. Report hereunder information required for each separate issue of bonds.
2. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.
3. Proceeds advanced by the municipality from sale of general obligation bonds, if repayable by utility, should be included in account 223.

Description of Issue (a)	Date of Issue (b)	Final Maturity Date (c)	Interest Rate (d)	Principal Amount End of Year (e)
-------------------------------------	----------------------------------	--	----------------------------------	---

NONE

NOTES PAYABLE & MISCELLANEOUS LONG-TERM DEBT

1. Report each class of debt included in Accounts 223, 224 and 231.
2. Proceeds of general obligation issues, if subject to repayment by the utility, should be included in Account 223.
3. If there is more than one interest rate for an aggregate obligation issue, average the interest rates and report one rate.

Account and Description of Obligation (a and b)	Date of Issue (c)	Final Maturity Date (d)	Interest Rate (e)	Principal Amount End of Year (f)	
Advances (223)					
DUE TO GENERAL FUND	00/00/0000	00/00/0000	0.00%	78,427	1
Total for Account 223				78,427	
Other Long-Term Debt (224)					
Loan @ SSB	05/22/1998	05/22/2008	4.90%	0	2
Loan @ SSB	07/19/2000	07/19/2005	5.85%	238,778	3
LOAN @ SSB	04/01/2002	04/01/2007	4.50%	42,455	4
Loan @ SSB	07/07/1995	07/03/2005	6.00%	136,410	5
Total for Account 224				417,643	

TAXES ACCRUED (ACCT. 236)

Particulars (a)	Amount (b)	
Balance first of year	0	1
Accruals:		
Charged water department expense	3,901	2
Charged electric department expense		3
Charged sewer department expense		4
Other (explain):		
NONE		5
Total Accruals and other credits	3,901	
Taxes paid during year:		
County, state and local taxes		6
Social Security taxes	3,503	7
PSC Remainder Assessment	398	8
Other (explain):		
NONE		9
Total payments and other debits	3,901	
Balance end of year	0	

INTEREST ACCRUED (ACCT. 237)

1. Report below interest accrued on each utility obligation.
2. Report Customer Deposits under Account 231.

Description of Issue (a)	Interest Accrued Balance First of Year (b)	Interest Accrued During Year (c)	Interest Paid During Year (d)	Interest Accrued Balance End of Year (e)	
Bonds (221)					
NONE	0			0	1
Subtotal	0	0	0	0	
Advances from Municipality (223)					
NONE	0			0	2
Subtotal	0	0	0	0	
Other long-Term Debt (224)					
BLANK	12,776	24,858	26,482	11,152	3
Subtotal	12,776	24,858	26,482	11,152	
Notes Payable (231)					
NONE	0			0	4
Subtotal	0	0	0	0	
Total	12,776	24,858	26,482	11,152	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)	
Investment in Municipality (123):		
LOAN TO TIF DISTRICT FOR WATER MAIN	15,781	1
Total (Acct. 123):	15,781	
Other Investments (124):		
SPECIAL ASSESSMENTS RECEIVABLES	4,879	2
Total (Acct. 124):	4,879	
Special Funds (125):		
NONE		3
Total (Acct. 125):	0	
Notes Receivable (141):		
NONE		4
Total (Acct. 141):	0	
Customer Accounts Receivable (142):		
Water	20,252	5
Electric		6
Sewer (Regulated)		7
Other (specify):		
NONE		8
Total (Acct. 142):	20,252	
Other Accounts Receivable (143):		
Sewer (Non-regulated)	603	9
Merchandising, jobbing and contract work		10
Other (specify):		
NONE		11
Total (Acct. 143):	603	
Receivables from Municipality (145):		
TAX ACCOUNT AND DUE FROM SEWERS	15,434	12
Total (Acct. 145):	15,434	
Prepayments (165):		
NONE		13
Total (Acct. 165):	0	
Extraordinary Property Losses (182):		
NONE		14
Total (Acct. 182):	0	
Other Deferred Debits (183):		
NONE		15
Total (Acct. 183):	0	

BALANCE SHEET END-OF-YEAR ACCOUNT BALANCES

Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D) and all other lesser amounts grouped as Miscellaneous. Describe fully using other than account titles.

Particulars (a)	Balance End of Year (b)
Payables to Municipality (233):	
NONE	16
Total (Acct. 233):	0
Other Deferred Credits (253):	
NONE	17
Total (Acct. 253):	0

RETURN ON RATE BASE COMPUTATION

1. The data used in calculating rate base are averages.
2. Calculate those averages by summing the first-of-year and the end-of-year figures for each account and then dividing the sum by two.
3. Note: Do not include contributed plant in service, property held for future use, or construction work in progress with utility plant in service. These are not rate base components.

Average Rate Base (a)	Water (b)	Electric (c)	Sewer (d)	Gas (e)	Total (f)	
Add Average:						
Utility Plant in Service (100.1)	2,169,272	0	0	0	2,169,272	1
Materials and Supplies	11,696	0	0	0	11,696	2
Other (specify):					0	3
Less Average:						
Reserve for Depreciation (110.1)	580,987	0	0	0	580,987	4
Customer Advances for Construction					0	5
					0	6
Average Net Rate Base	1,599,981	0	0	0	1,599,981	
Net Operating Income	111,028	0	0	0	111,028	7
Net Operating Income as a percent of						
Average Net Rate Base	6.94%	N/A	N/A	N/A	6.94%	

IMPORTANT CHANGES DURING THE YEAR

Report changes of any of the following types:

1. Acquisitions.

2. Leaseholder changes.

3. Extensions of service.

4. Estimated changes in revenues due to rate changes.

5. Obligations incurred or assumed, excluding commercial paper.

6. Formal proceedings with the Public Service Commission.

7. Any additional matters.

The Village of Spencer has been working over the last few years in finding water and we continued in 2003 by drilling a Well #5 in our industrial park and came up with about 250 gpm of water. We made a partial payment to the Well Driller and the rest of the project will continue with distribution lines and Well house into 2004. We received a CDBG grant for the work.

FINANCIAL SECTION FOOTNOTES

Income Statement Account Details (Page F-02)

General footnotes

Account 419

Interest from Special Assessments and Water Tower and Software funds.

Notes Payable & Miscellaneous Long-Term Debt (Page F-15)

General footnotes

Page F-15 Account 223 Advances

The Village does not charge the Water Utility interest

CONTRIBUTIONS IN AID OF CONSTRUCTION (ACCOUNT 271)

Particulars (a)	Water (b)	Electric		Sewer (e)	Gas (f)	Total (g)	
		Distribution (c)	Other (d)				
Balance First of Year	790,883	0	0	0	0	790,883	1
Add credits during year:							
WATER LINE FOR BASEBALL FIELD	800					800	2
Deduct charges (specify):							
Closed January 1, 2003 per Docket 05-US-105	791,683					791,683	3
Balance End of Year	0	0	0	0	0	0	

WATER OPERATING REVENUES & EXPENSES

Particulars (a)	This Year (b)	Last Year (c)	
Operating Revenues			
Sales of Water			
Sales of Water (460-467)	332,011	336,658	1
Total Sales of Water	332,011	336,658	
Other Operating Revenues			
Forfeited Discounts (470)	100	0	2
Other Water Revenues (474)	2,987	4,138	3
Amortization of Construction Grants (475)		0	4
Total Other Operating Revenues	3,087	4,138	
Total Operating Revenues	335,098	340,796	
Operation and Maintenance Expenses			
Plant Operation and Maintenance Expenses (600-660)	107,078	108,644	5
General Operating Expenses (680-690)	63,367	58,522	6
Total Operation and Maintenance Expenses	170,445	167,166	
Other Operating Expenses			
Depreciation Expense (403)	49,724	67,715	7
Amortization Expense (404)	0	0	8
Taxes (408)	3,901	3,504	9
Total Other Operating Expenses	53,625	71,219	
Total Operating Expenses	224,070	238,385	
NET OPERATING INCOME	111,028	102,411	

WATER OPERATING REVENUES - SALES OF WATER

1. Where customer meters record cubic feet, multiply by 7.48 to obtain number of gallons.
2. Report estimated gallons for unmetered sales.
3. Sales to multiple dwelling buildings through a single meter serving 3 or more family units should be classified commercial.
4. Account 460, Unmetered Sales to General Customers - Gallons of Water Sold should not include in any way quantity of water, i.e. metered, or measured by tank or pool volume. The quantity should be estimated based on size of pipe, flow, foot of frontage, etc. Bulk water sales should be Account 460 if the quantity is estimated and should be Account 461 if metered or measured by volume. Water related to construction should be a measured sale of water (either Account 461 or Account 464).
5. Other accounts: see application Help files for details.

Particulars (a)	Average No. Customers (b)	Thousands of Gallons of Water Sold (c)	Amounts (d)	
Operating Revenues				
Sales of Water				
Unmetered Sales to General Customers (460)				
Residential				1
Commercial				2
Industrial				3
Total Unmetered Sales to General Customers (460)	0	0	0	
Metered Sales to General Customers (461)				
Residential	679	23,902	157,682	4
Commercial	94	7,714	37,795	5
Industrial	10	6,074	20,621	6
Total Metered Sales to General Customers (461)	783	37,690	216,098	
Private Fire Protection Service (462)	8		6,168	7
Public Fire Protection Service (463)	1		102,287	8
Other Sales to Public Authorities (464)	11	1,647	7,458	9
Sales to Irrigation Customers (465)				10
Sales for Resale (466)		0	0	11
Interdepartmental Sales (467)				12
Total Sales of Water	803	39,337	332,011	

SALES FOR RESALE (ACCT. 466)

Use a separate line for each delivery point.

Customer Name (a)	Point of Delivery (b)	Thousands of Gallons Sold (c)	Revenues (d)
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NONE

OTHER OPERATING REVENUES (WATER)

1. Report revenues relating to each account and fully describe each item using other than the account title.
2. Report each item (when individually or when like items are combined) greater than \$10,000 (class AB), \$5,000 (class C) and \$2,000 (class D and privates) and all other lesser amounts grouped as Miscellaneous.
3. For a combined utility which also provides sewer service that is based upon water readings, report the return on net investment in meters charged to sewer department in Other Water Revenues (474).

Particulars (a)	Amount (b)	
Public Fire Protection Service (463):		
Amount billed (usually per rate schedule F-1 or Fd-1)	102,287	1
Wholesale fire protection billed		2
Amount billed for fighting fires outside utility's service areas (usually per rate schedule F-2 or BW-1)		3
Other (specify): NONE		4
Total Public Fire Protection Service (463)	102,287	
Forfeited Discounts (470):		
Customer late payment charges		5
Other (specify): PRIVATE WELLS	100	6
Total Forfeited Discounts (470)	100	
Other Water Revenues (474):		
Return on net investment in meters charged to sewer department	937	7
Other (specify): CURB STOP TURN ON AND HOOKING UP WATER METERS	2,050	8
Total Other Water Revenues (474)	2,987	

WATER OPERATION & MAINTENANCE EXPENSES

Each expense account that has an increase or a decrease when compared to the previous year of greater than 30 percent, but not less than \$2,000, shall be fully explained in the schedule footnotes.

Particulars (a)	This Year (b)	Last Year (c)	
PLANT OPERATION AND MAINTENANCE EXPENSES			
Salaries and Wages (600)	31,532	26,783	1
Purchased Water (610)	0	0	2
Fuel or Power Purchased for Pumping (620)	8,042	9,419	3
Chemicals (630)	8,730	11,868	4
Supplies and Expenses (640)	28,939	26,713	5
Repairs of Water Plant (650)	29,835	33,861	6
Transportation Expenses (660)		0	7
Total Plant Operation and Maintenance Expenses	107,078	108,644	
GENERAL OPERATING EXPENSES			
Administrative and General Salaries (680)	17,957	16,666	8
Office Supplies and Expenses (681)	5,803	3,831	9
Outside Services Employed (682)	14,621	19,938	10
Insurance Expense (684)	11,463	6,380	11
Employees Pensions and Benefits (686)	13,523	11,707	12
Regulatory Commission Expenses (688)	0	0	13
Miscellaneous General Expenses (689)	0	0	14
Uncollectible Accounts (690)	0	0	15
Total General Operating Expenses	63,367	58,522	
Total Operation and Maintenance Expenses	170,445	167,166	

TAXES (ACCT. 408 - WATER)

When allocation of taxes is made between departments, explain method used.
--

Description of Tax (a)	Method Used to Allocate Between Departments (b)	This Year (c)	Last Year (d)	
Property Tax Equivalent		0	0	1
Less: Local and School Tax Equivalent on Meters Charged to Sewer Department			0	2
Net property tax equivalent		0	0	
Social Security		3,503	3,135	3
PSC Remainder Assessment		398	369	4
Other (specify): NONE			0	5
Total tax expense		3,901	3,504	

PROPERTY TAX EQUIVALENT (WATER)

1. No property tax equivalent shall be determined for sewer utilities or town sanitary district water utilities.
2. Tax rates are those issued in November (usually) of the year being reported and are available from the municipal treasurer. Report the tax rates in mills to six (6) decimal places.
3. The assessment ratio is available from the municipal treasurer. Report the ratio as a decimal to six (6) places.
4. The utility plant balance first of year should include the gross book values of plant in service (total of utility financed and contributed plant), property held for future use and construction work in progress.
5. An "other tax rate" is included in the "Net Local and School Tax Rate Calculation" to the extent that it is local. An example is a local library tax. Fully explain the rate in the Property Tax Equivalent schedule footnotes.
6. The Property Tax Equivalent to be reported for the year is determined pursuant to Wis. Stat § 66.0811(2). Report the higher of the current year calculation or the tax equivalent reported in the 1994 PSC annual report, unless, the municipality has authorized a lower amount, then that amount is reported as the property tax equivalent.
7. If the municipality has authorized a lower amount, the authorization description and date of the authorization must be reported in the Property Tax Equivalent schedule footnotes.

Particulars (a)	Units (b)	Total (c)	County A (d)	County B (e)	County C (f)	County D (g)	
County name			Marathon				1
SUMMARY OF TAX RATES							2
State tax rate	mills		0.197312				3
County tax rate	mills		5.808446				4
Local tax rate	mills		7.804248				5
School tax rate	mills		9.720821				6
Voc. school tax rate	mills		1.876146				7
Other tax rate - Local	mills		0.000000				8
Other tax rate - Non-Local	mills		0.000000				9
Total tax rate	mills		25.406973				10
Less: state credit	mills		0.000000				11
Net tax rate	mills		25.406973				12
PROPERTY TAX EQUIVALENT CALCULATION							13
Local Tax Rate	mills		7.804248				14
Combined School Tax Rate	mills		11.596967				15
Other Tax Rate - Local	mills		0.000000				16
Total Local & School Tax	mills		19.401215				17
Total Tax Rate	mills		25.406973				18
Ratio of Local and School Tax to Total	dec.		0.763618				19
Total tax net of state credit	mills		25.406973				20
Net Local and School Tax Rate	mills		19.401215				21
Utility Plant, Jan. 1	\$	2,960,517	2,960,517				22
Materials & Supplies	\$	8,997	8,997				23
Subtotal	\$	2,969,514	2,969,514				24
Less: Plant Outside Limits	\$	0	0				25
Taxable Assets	\$	2,969,514	2,969,514				26
Assessment Ratio	dec.		1.012244				27
Assessed Value	\$	3,005,873	3,005,873				28
Net Local & School Rate	mills		19.401215				29
Tax Equiv. Computed for Current Year	\$	58,318	58,318				30
Tax Equivalent per 1994 PSC Report	\$	0					31
Any lower tax equivalent as authorized by municipality (see note 6)	\$	0					32
Tax equiv. for current year (see note 6)	\$	0					34

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)	400		1
Franchises and Consents (302)	134		2
Miscellaneous Intangible Plant (303)	0		3
Total Intangible Plant	534	0	
SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)	0		4
Structures and Improvements (311)	0		5
Collecting and Impounding Reservoirs (312)	0		6
Lake, River and Other Intakes (313)	0		7
Wells and Springs (314)	124,453		8
Infiltration Galleries and Tunnels (315)	0		9
Supply Mains (316)	0		10
Other Water Source Plant (317)	0		11
Total Source of Supply Plant	124,453	0	
PUMPING PLANT			
Land and Land Rights (320)	30,541	394	12
Structures and Improvements (321)	602,490		13
Boiler Plant Equipment (322)	0		14
Other Power Production Equipment (323)	175		15
Steam Pumping Equipment (324)	0		16
Electric Pumping Equipment (325)	31,737		17
Diesel Pumping Equipment (326)	0		18
Hydraulic Pumping Equipment (327)	0		19
Other Pumping Equipment (328)	7,900		20
Total Pumping Plant	672,843	394	
WATER TREATMENT PLANT			
Land and Land Rights (330)	0		21
Structures and Improvements (331)	0		22
Water Treatment Equipment (332)	467,395		23
Total Water Treatment Plant	467,395	0	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			400	1
Franchises and Consents (302)			134	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	534	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			124,453	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	124,453	
PUMPING PLANT				
Land and Land Rights (320)			30,935	12
Structures and Improvements (321)		(287,155)	315,335	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			175	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			31,737	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			7,900	20
Total Pumping Plant	0	(287,155)	386,082	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)		(130,000)	337,395	23
Total Water Treatment Plant	0	(130,000)	337,395	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Utility or Municipality--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)	0		24
Structures and Improvements (341)	0		25
Distribution Reservoirs and Standpipes (342)	92,950		26
Transmission and Distribution Mains (343)	1,212,506		27
Fire Mains (344)	0		28
Services (345)	201,086		29
Meters (346)	54,907	14,818	30
Hydrants (348)	126,437	2,540	31
Other Transmission and Distribution Plant (349)	0		32
Total Transmission and Distribution Plant	1,687,886	17,358	
GENERAL PLANT			
Land and Land Rights (370)	0		33
Structures and Improvements (371)	0		34
Office Furniture and Equipment (372)	0		35
Computer Equipment (372.1)	0		36
Transportation Equipment (373)	0		37
Other General Equipment (379)	7,406		38
Other Tangible Property (390)	0		39
Total General Plant	7,406	0	
Total utility plant in service directly assignable	2,960,517	17,752	
Common Utility Plant Allocated to Water Department	0		40
Total utility plant in service	2,960,517	17,752	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Utility or Municipality--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
TRANSMISSION AND DISTRIBUTION PLANT				
Land and Land Rights (340)			0	24
Structures and Improvements (341)			0	25
Distribution Reservoirs and Standpipes (342)			92,950	26
Transmission and Distribution Mains (343)		(294,246)	918,260	27
Fire Mains (344)			0	28
Services (345)	900	(48,799)	151,387	29
Meters (346)	17,575		52,150	30
Hydrants (348)		(30,683)	98,294	31
Other Transmission and Distribution Plant (349)			0	32
Total Transmission and Distribution Plant	18,475	(373,728)	1,313,041	
GENERAL PLANT				
Land and Land Rights (370)			0	33
Structures and Improvements (371)			0	34
Office Furniture and Equipment (372)			0	35
Computer Equipment (372.1)			0	36
Transportation Equipment (373)			0	37
Other General Equipment (379)			7,406	38
Other Tangible Property (390)			0	39
Total General Plant	0	0	7,406	
Total utility plant in service directly assignable	18,475	(790,883)	2,168,911	
Common Utility Plant Allocated to Water Department			0	40
Total utility plant in service	18,475	(790,883)	2,168,911	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
INTANGIBLE PLANT			
Organization (301)			1
Franchises and Consents (302)			2
Miscellaneous Intangible Plant (303)			3
Total Intangible Plant	<u>0</u>	<u>0</u>	
 SOURCE OF SUPPLY PLANT			
Land and Land Rights (310)			4
Structures and Improvements (311)			5
Collecting and Impounding Reservoirs (312)			6
Lake, River and Other Intakes (313)			7
Wells and Springs (314)			8
Infiltration Galleries and Tunnels (315)			9
Supply Mains (316)			10
Other Water Source Plant (317)			11
Total Source of Supply Plant	<u>0</u>	<u>0</u>	
 PUMPING PLANT			
Land and Land Rights (320)			12
Structures and Improvements (321)			13
Boiler Plant Equipment (322)			14
Other Power Production Equipment (323)			15
Steam Pumping Equipment (324)			16
Electric Pumping Equipment (325)			17
Diesel Pumping Equipment (326)			18
Hydraulic Pumping Equipment (327)			19
Other Pumping Equipment (328)			20
Total Pumping Plant	<u>0</u>	<u>0</u>	
 WATER TREATMENT PLANT			
Land and Land Rights (330)			21
Structures and Improvements (331)			22
Water Treatment Equipment (332)			23
Total Water Treatment Plant	<u>0</u>	<u>0</u>	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)	
INTANGIBLE PLANT				
Organization (301)			0	1
Franchises and Consents (302)			0	2
Miscellaneous Intangible Plant (303)			0	3
Total Intangible Plant	0	0	0	
SOURCE OF SUPPLY PLANT				
Land and Land Rights (310)			0	4
Structures and Improvements (311)			0	5
Collecting and Impounding Reservoirs (312)			0	6
Lake, River and Other Intakes (313)			0	7
Wells and Springs (314)			0	8
Infiltration Galleries and Tunnels (315)			0	9
Supply Mains (316)			0	10
Other Water Source Plant (317)			0	11
Total Source of Supply Plant	0	0	0	
PUMPING PLANT				
Land and Land Rights (320)			0	12
Structures and Improvements (321)		287,155	287,155	13
Boiler Plant Equipment (322)			0	14
Other Power Production Equipment (323)			0	15
Steam Pumping Equipment (324)			0	16
Electric Pumping Equipment (325)			0	17
Diesel Pumping Equipment (326)			0	18
Hydraulic Pumping Equipment (327)			0	19
Other Pumping Equipment (328)			0	20
Total Pumping Plant	0	287,155	287,155	
WATER TREATMENT PLANT				
Land and Land Rights (330)			0	21
Structures and Improvements (331)			0	22
Water Treatment Equipment (332)		130,000	130,000	23
Total Water Treatment Plant	0	130,000	130,000	

WATER UTILITY PLANT IN SERVICE

--Plant Financed by Contributions--

1. All adjustments, corrections and reclassifications (including to/from plant financed by contributions) should be reported in Column (f), Adjustments.
2. Explain fully as a schedule footnote the nature of all entries reported in Column (f), Adjustments.
3. Explain as a schedule footnote the dollar additions and retirements reported in Columns (c) and (e) for each account over \$10,000. If applicable, provide construction authorization.
4. Use only the account titles listed. If the utility has subaccounts other than account 372.1, combine them into one total and detail by subaccount as a schedule footnote.

Accounts (a)	Balance First of Year (b)	Additions During Year (c)	
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			24
Structures and Improvements (341)			25
Distribution Reservoirs and Standpipes (342)			26
Transmission and Distribution Mains (343)			27
Fire Mains (344)			28
Services (345)			29
Meters (346)			30
Hydrants (348)			31
Other Transmission and Distribution Plant (349)			32
Total Transmission and Distribution Plant	<u>0</u>	<u>0</u>	
GENERAL PLANT			
Land and Land Rights (370)			33
Structures and Improvements (371)			34
Office Furniture and Equipment (372)			35
Computer Equipment (372.1)			36
Transportation Equipment (373)			37
Other General Equipment (379)			38
Other Tangible Property (390)			39
Total General Plant	<u>0</u>	<u>0</u>	
Total utility plant in service directly assignable	<u>0</u>	<u>0</u>	
Common Utility Plant Allocated to Water Department			40
Total utility plant in service	<u>0</u>	<u>0</u>	

WATER UTILITY PLANT IN SERVICE (cont.)
--Plant Financed by Contributions--

Accounts (d)	Retirements During Year (e)	Adjustments Increase or (Decrease) (f)	Balance End of Year (g)
TRANSMISSION AND DISTRIBUTION PLANT			
Land and Land Rights (340)			0 24
Structures and Improvements (341)			0 25
Distribution Reservoirs and Standpipes (342)			0 26
Transmission and Distribution Mains (343)		294,246	294,246 27
Fire Mains (344)			0 28
Services (345)		48,799	48,799 29
Meters (346)		30,683	30,683 30
Hydrants (348)			0 31
Other Transmission and Distribution Plant (349)			0 32
Total Transmission and Distribution Plant	0	373,728	373,728
GENERAL PLANT			
Land and Land Rights (370)			0 33
Structures and Improvements (371)			0 34
Office Furniture and Equipment (372)			0 35
Computer Equipment (372.1)			0 36
Transportation Equipment (373)			0 37
Other General Equipment (379)			0 38
Other Tangible Property (390)			0 39
Total General Plant	0	0	0
Total utility plant in service directly assignable	0	790,883	790,883
Common Utility Plant Allocated to Water Department			0 40
Total utility plant in service	0	790,883	790,883

SOURCE OF SUPPLY, PUMPING AND PURCHASED WATER STATISTICS

Expanded definitions of the three types of accounted-for water reported on this schedule are included in the schedule Help and in the Reference Manual Schedule Reference Sheet.

Month (a)	Sources of Water Supply			Total Gallons All Methods (000's) (e)	
	Purchased Water Gallons (000's) (b)	Surface Water Gallons (000's) (c)	Ground Water Gallons (000's) (d)		
January			4,457	4,457	1
February			3,447	3,447	2
March			3,818	3,818	3
April			4,472	4,472	4
May			3,926	3,926	5
June			3,844	3,844	6
July			4,047	4,047	7
August			3,933	3,933	8
September			3,779	3,779	9
October			3,785	3,785	10
November			3,853	3,853	11
December			3,788	3,788	12
Total annual pumpage	0	0	47,149	47,149	
Less: Water sold				39,337	13
Volume pumped but not sold				7,812	14
Volume sold as a percent of volume pumped				83%	15
Volume used for water production, water quality and system maintenance				1,000	16
Volume related to equipment/system malfunction				1,000	17
Non-utility volume NOT included in water sales					18
Total volume not sold but accounted for				2,000	19
Volume pumped but unaccounted for				5,812	20
Percent of water lost				12%	21
If more than 25%, indicate causes and state what action has been taken to reduce water loss:					22
Maximum gallons pumped by all methods in any one day during reporting year (000 gal.)				245	23
Date of maximum: 1/27/2003					24
Cause of maximum:					25
Water Main Break on North LaSalle Street					
Minimum gallons pumped by all methods in any one day during reporting year (000 gal.)				57	26
Date of minimum: 12/10/2003					27
Total KWH used for pumping for the year				123,784	28
If water is purchased: Vendor Name:					29
Point of Delivery:					30

SOURCES OF WATER SUPPLY - GROUND WATERS

Location (a)	Identification Number (b)	Depth in feet (c)	Well Diameter in inches (d)	Yield Per Day in gallons (e)	Currently In Service? (f)	
307 SOUTH LASALLE	1	42	30	74,264	Yes	1
406 JEFFERSON	3	33	26	0	No	2
404 SOUTH LASALLE	4	44	30	59,458	Yes	3

SOURCES OF WATER SUPPLY - SURFACE WATERS

Location (a)	Intakes			
	Identification Number (b)	Distance From Shore in feet (c)	Depth Below Surface in feet (d)	Diameter in inches (e)
NONE				

1

PUMPING & POWER EQUIPMENT

1. Use a separate column for each pump.
2. Indicate purpose of pump by: P for primary (from source to reservoir, treatment or distribution system), B for booster (from reservoir or treatment to distribution system, or within distribution system), or S for standby pumping equipment.
3. Indicate destination (of water pumped) by: R for reservoir, T for treatment or D for distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)	
Identification	1	3	4	1
Location	307 SOUTH LASALLE	406 JEFFERSON	404 SOUTH LASALLE	2
Purpose	P	P	P	3
Destination	T	T	T	4
Pump Manufacturer	PONOMA	LAYNE	PONOMA	5
Year Installed	1940	1992	1981	6
Type	VERTICAL TURBINE	VERTICAL TURBINE	VERTICAL TURBINE	7
Actual Capacity (gpm)	100	150	150	8
Pump Motor or Standby Engine Mfr	WESTINGHOUSE	GE	FAIRBANKS MORSE	10
Year Installed	1940	1974	1981	11
Type	ELECTRIC	ELECTRIC	ELECTRIC	12
Horsepower	7	7	15	13

Particulars (a)	Unit D (b)	Unit E (c)	Unit F (d)	
Identification				14
Location				15
Purpose				16
Destination				17
Pump Manufacturer				18
Year Installed				19
Type				20
Actual Capacity (gpm)				21
Pump Motor or Standby Engine Mfr				22
Year Installed				23
Type				24
Horsepower				25
				26

RESERVOIRS, STANDPIPES & WATER TREATMENT

1. Identify as R (reservoir), S (standpipe) & ET (elevated tank).
2. Use a separate column for each using additional copies if necessary.
3. Enter elevation difference between highest water level in S or ET, (or R only on an elevated site) and the water main where the connection to the storage begins branching into the distribution system.

Particulars (a)	Unit A (b)	Unit B (c)	Unit C (d)
Identification number or name	1	2	1
RESERVOIRS, STANDPIPES OR ELEVATED TANKS			2
Type: R (reservoir), S (standpipe) or ET (elevated tank)	ET	ET	3
Year constructed	1940	1967	4
Primary material (earthen, steel, concrete, other)	STEEL	STEEL	5
Elevation difference in feet (See Headnote 3.)	123	124	6
Total capacity in gallons (actual)	50,000	200,000	7
WATER TREATMENT PLANT			8
Disinfection, type of equipment (gas, liquid, powder, other)	LIQUID	LIQUID	9
Points of application (wellhouse, central facilities, booster station, other)	OTHER	OTHER	10
Filters, type (gravity, pressure, other, none)	GRAVITY	GRAVITY	11
Rated capacity of filter plant (m.g.d.) (note: 1,200,000 gal/day = 1.2 m.g.d.)	0.0360	0.0216	12
Is a corrosion control chemical used (yes, no)?	Y	Y	13
Is water fluoridated (yes, no)?	Y	Y	14

WATER MAINS

1. Report mains separately by pipe material, function, diameter and either within or outside the municipal boundaries.
2. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement), or P (Plastic for plastic and all other non-metal excluding asbestos-cement).
3. Identify function as: T (Transmission), D (Distribution) or S (Supply).
4. Explain all reported adjustments as a schedule footnote.
5. For main additions reported in column (e), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If the assessments are deferred, explain.

			Number of Feet				
Pipe Material (a)	Main Function (b)	Diameter in Inches (c)	First of Year (d)	Added During Year (e)	Retired During Year (f)	Adjustments Increase or (Decrease) (g)	End of Year (h)
M	D	4.000	1,800	0	0	0	1,800
M	D	6.000	48,483	0	0	0	48,483
M	D	8.000	15,469	0	0	0	15,469
M	D	10.000	10,859	0	0	0	10,859
Total Within Municipality			76,611	0	0	0	76,611
Total Utility			76,611	0	0	0	76,611

WATER SERVICES

1. Explain all reported adjustments as a schedule footnote.
2. Report in column (h) the number of utility-owned services included in columns (c) through (g) which are temporarily shut off at the curb box or otherwise not in use at end of year.
3. For services added during the year in column (d), as a schedule footnote:
 - a. Explain how the additions were financed.
 - b. If assessed against property owners, explain the basis of the assessments.
 - c. If installed by a property owner or developer, explain the basis of recording the cost of the additions, the total amount and the number of services recorded under this method.
 - d. If any were financed by application of Cz-1, provide the total amount recorded and the number of services recorded under this method.
4. Report services separately by pipe material and diameter.
5. Identify pipe material as: L (Lead), M (Metal for all other metal excluding lead), A (Asbestos-cement) or P (Plastic for plastic and all other non-metal excluding asbestos-cement).

Pipe Material (a)	Diameter in Inches (b)	First of Year (c)	Added During Year (d)	Removed or Permanently Disconnected During Year (e)	Adjustments Increase or (Decrease) (f)	End of Year (g)	Utility Owned Services Not In Use at End of Year (h)	
M	0.750	670	0	0	0	670	49	1
M	1.000	71	3	0	0	74	9	2
M	1.250	4	0	0	0	4		3
M	1.500	12	0	0	0	12		4
M	2.000	14	0	0	0	14	6	5
M	3.000	1	0	0	0	1		6
Total Utility		772	3	0	0	775	64	

METERS

1. Include in Columns (b), (c), (d), (e) and (f) meters in stock as well as those in service.
2. Report in Column (c) all meters purchased during the year and in Column (d) all meters junked, sold or otherwise permanently retired during the year.
3. Use Column (e) to show correction to previously reported meter count because of inventory or property record corrections.
4. Totals by size in Column (f) should equal same size totals in Column (o).
5. Explain all reported adjustments as a schedule footnote.

Number of Utility-Owned Meters

Size of Meter (a)	First of Year (b)	Added During Year (c)	Retired During Year (d)	Adjustments Increase or (Decrease) (e)	End of Year (f)	Tested During Year (g)	
0.625	773	346	197	0	922	14	1
1.000	9	0	0	0	9	0	2
1.250	6	0	4	0	2	0	3
1.500	9	0	0	0	9	0	4
2.000	9	0	1	0	8	1	5
4.000	4	1	0	0	5	0	6
Total:	810	347	202	0	955	15	

Classification of All Meters at End of Year by Customers

Size of Meter (h)	Residential (i)	Commercial (j)	Industrial (k)	Public Authority (l)	Wholesale, Inter-Department or Utility Use (m)	In Stock and Deduct Meters (n)	Total (o)	
0.625	679	79	4	5	0	155	922	1
1.000	0	5	2	2	0	0	9	2
1.250	0	2	0	0	0	0	2	3
1.500	0	5	1	3	0	0	9	4
2.000	0	3	3	2	0	0	8	5
4.000	0	0	0	4	0	1	5	6
Total:	679	94	10	16	0	156	955	

HYDRANTS AND DISTRIBUTION SYSTEM VALVES

1. Distinguish between fire and flushing hydrants by lead size.
 - a. Fire hydrants normally have a lead size of 6 inches or greater.
 - b. Record as a flushing hydrant where the lead size is less than 6 inches or if pressure is inadequate to provide fire flow.
2. Explain all reported adjustments in the schedule footnotes.
3. Report fire hydrants as within or outside the municipal boundaries.

Hydrant Type (a)	Number In Service First of Year (b)	Added During Year (c)	Removed During Year (d)	Adjustments Increase or (Decrease) (e)	Number In Service End of Year (f)	
Fire Hydrants						
Outside of Municipality	0	1			1	1
Within Municipality	119				119	2
Total Fire Hydrants	119	1	0	0	120	
Flushing Hydrants						
	1		1		0	3
Total Flushing Hydrants	1	0	1	0	0	

NR811.08(5) recommends that a schedule shall be adopted and followed for operating each system valve and hydrant at least once each two years. Please provide the number operated during the year.

Number of hydrants operated during year:	120
Number of distribution system valves end of year:	265
Number of distribution valves operated during year:	147

WATER OPERATING SECTION FOOTNOTES

Water Operation & Maintenance Expenses (Page W-05)

General footnotes

ACCOUNT 684

OUR LOCAL GOVERNMENT PROPERTY INSURANCE FUND MORE THAN DOUBLED IN COST THIS YEAR

Property Tax Equivalent (Water) (Page W-07)

General footnotes

The Village Board at their December 15, 2003 meeting approved to forgive local and school tax equivalents for the Water Utility to the Village for the year 2003 and tax amount to the Water Utility will be zero.

Water Utility Plant in Service --Plant Financed by Utility or Municipality-- (Page W-08)

General footnotes

TO RECLASSIFY CONTRIBUTIONS AND PLANT FOR PSC ACCOUNTING FOR THOSE ITEMS IN COLUMN F

If Plant in Service Additions, Accounts 316 or 343, are greater than zero AND Additions on the Mains schedule are zero, please explain.

THE \$900.00 REPRESENTS A RETIREMENT OF EIGHT UNITS THAT WERE RETIRED IN 1999 BUT CONTINUED TO FORGET TO APPLY THE AMOUNT TO THE REPORT. IF YOU CHECK BACK ON LETTERS WE RECEIVED FROM YOU FROM 2001 AND 2002 YOU WILL SEE WHAT I MEAN.

Water Utility Plant in Service --Plant Financed by Contributions-- (Page W-10)

General footnotes

FOR THOSE ITEMS IN COLUMN F IT WAS TO RECLASSIFY CONTRIBUTIONS AND PLANT FOR PSC ACCOUNTING

Water Services (Page W-18)

General footnotes

THE THREE ADDITIONAL SERVICES THAT WERE ADDED, TWO WERE PAID BY THE HOMEOWNER AND ONE WAS PAID FOR BY THE VILLAGE.

Hydrants and Distribution System Valves (Page W-20)

If Hydrants Additions are greater than zero AND Additions on both of the Plant in Service schedules (Account 348) are zero, please explain.

WE REMOVED ONE FLUSHING HYDRANT AND THE COST WAS GIVEN TO THE AUDITORS SO I WILL HAVE TO HAVE THEM INCLUDE THE AMOUNT IN THE 2004 REPORT.
